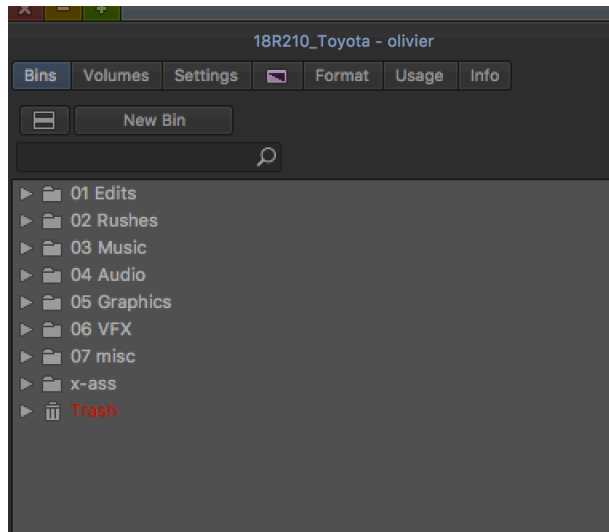


## AVID PROJECT SETUP - OLIVIER BUGGE COUTTE - 2018

Create folders with following numbers and names:

- 01 Edits
- 02 Rushes
- 03 Music
- 04 Audio
- 05 Graphics
- 06 VFX
- 07 Misc
- X-ass

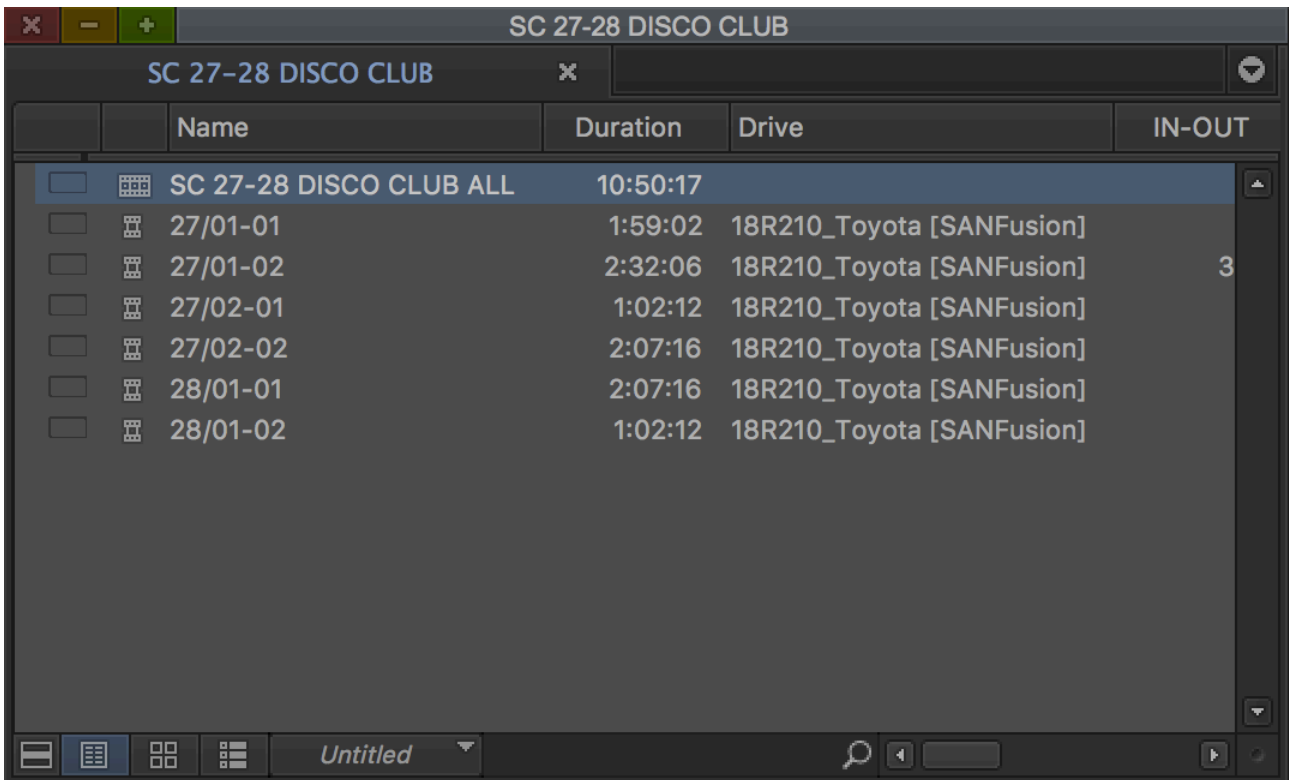


### 02 Rushes.

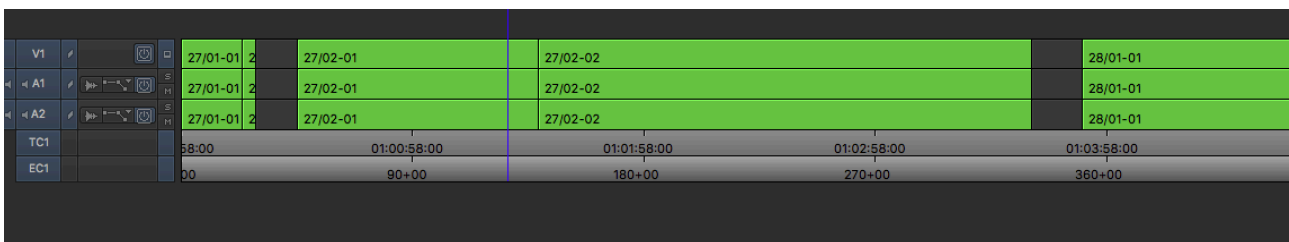
Create a subfolder named "scenes" with the scenes in scene order. The scene numbers should be cross checked and matching the storyboard. If there is more than one film, create new subfolders with the film name with scene numbers in scene order for each film. Like this:



Each scene bin should have all clips from the scene. Follow the naming from the slate. If there is no slate, then create a name for the clips like this: **“scene number/setup-take number”**

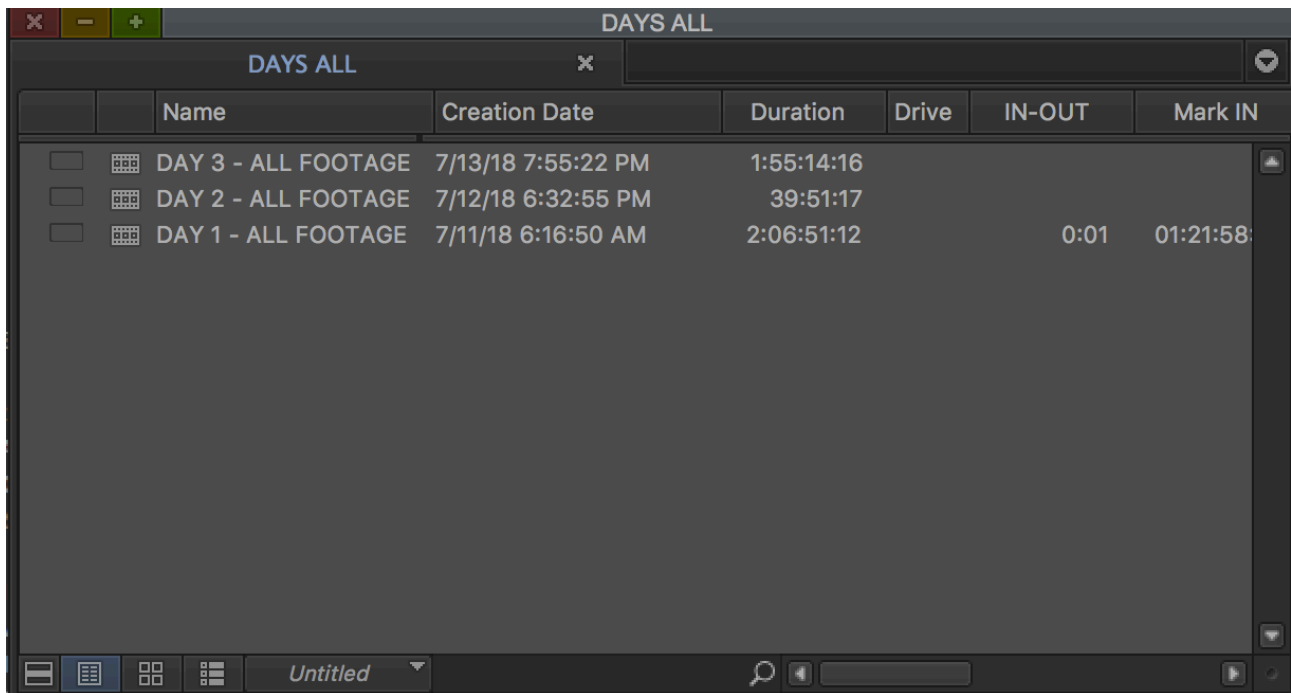


Create a timeline for each scene with the shots in order and call it “scene name ALL” with space between each setup:



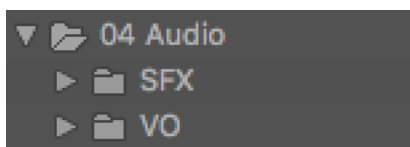
Make sure that when I match frame and do “find bin”, that the scene bin opens. Not an assistant sync bin!

Create a bin named "DAYS ALL", with all shots pr day on each one timeline in shooting order. It's very important that the shots stay in shooting order/slate order, not scene order. This way I can always find a shot by following the shooting schedule.



#### 04 Audio

Has two separate folders for sound effects and voice over. Bins will be create during the project.



#### X-ass

Is free to use for anything related to syncing, naming, subclips etc.